

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

August 27th, 2024

10:00 A.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

Present:	Mayor Guy Titus	Kathy Locke
	Larry Breese	Glenna Shelby
	Brent Robertson	Gregg Morelock
	Susan Dillman	Penny Lawyer
	Mitch Ripley	Scott Yost
	Joanie Fitzwater	Nicholas Dezelan
	Jane Webb	Charles Gill

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of August 13th, 2024 duly seconded by Robertson. Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Deputy Clerk-Treasurer Penny Lawyer requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Deputy Clerk-Treasurer Penny Lawyer requested approval to hire Kristi Lewman part-time to work in the Clerk-Treasurer's office with an hourly rate of \$20.00, effective August 21st. Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

CITY ATTORNEY:

Gregg Morelock requested approval of Resolution No. 2024-08272024BOW-3 – A Resolution of the City of Greenfield Board of Public Works and Safety establishing the voting procedures for the active full-time, paid members of the City of Greenfield Police Department to vote on the resolution to reject the establishment of a merit system. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Gregg Morelock requested approval to table the quotes received for the Girl Scout House repairs and return at a later BOW meeting after gathering additional information requested by the Board. Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

HUMAN RESOURCES:

Mitch Ripley requested approval for the separation of employment for part-time Firefighter/EMT Alex Beemer, effective August 23rd. Breese moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Mitch Ripley requested approval of Mayor Guy Titus's appointment of Glen Morrow to the position of City Engineer with a salary amount of \$125,000.00, effective August 24th. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

STREET DEPARTMENT:

Mitch Ripley requested approval of the Certificate of Burial Rights which were in circulation.

POWER AND LIGHT:

Scott Yost requested approval of the quote from Wolter, Inc. for a new 2024 Forklift with a cost of \$82,987.00. Robertson moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Scott Yost requested approval for a pay increase for Riley Cales with an hourly rate of \$28.01, effective August 17th. Riley has successfully completed her (90) ninety-day probationary period. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

PLANNING DEPARTMENT:

Joanie Fitzwater requested the bids received for the weed, mowing and trash removal be opened and read into record. The bids received were: **No bids received.**

Joanie Fitzwater requested approval for the release of Improvement Bonds for Evergreen Estates, Section 1, to be replaced by the (3) three year Maintenance Bonds due to the completion of the following:

Listed below are the Performance bonds requested to be released:

Street Base, Binder, Surface & Curbs	\$645,519.60	#LICX1979768
Sanitary Sewer & Lift Station	\$1,821,200.00	#LICX1979769
Water Lines	\$1,153,990.42	#LICX1979772
Common Area Sidewalks & ADA Ramps	\$135,534.85	#LICX1979764
Storm Sewer	\$779,683.85	#LICX1979770

Listed Below are the Maintenance Bonds requested to be accepted:

Street Base, Binder, Surface & Curbs	\$117,367.20	#LICX1981065
Sanitary Sewer & Lift Station	\$331,127.32	#LICX1981066
Water Lines	\$209,816.44	#LICX1981068
Common Area Sidewalks & ADA Ramps	\$24,642.70	#LICX1981064
Storm Sewer	\$141,760.70	#LICX1981067

Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Joanie Fitzwater provided further clarification to the Board regarding the Comprehensive Plan Notice to Proceed letter addendum with Rundell Ernstberger Associates that was approved at the last BOW meeting on August 13th. Rundell Ernstberger Associates commenced work on Phase 3 on February 2nd 2024, as referenced in the Notice, but no invoices were paid for this work until after the Notice to Proceed for Phase 3 & 4 was signed by Mayor Titus on August 13th.

Joanie Fitzwater requested approval of the Riley Literary Trail Agreement Change Order #1 with an extension of the final completion date including delivery and setup of the benches is to be no later than April 1, 2025; with final payment to be authorized by the BOW on April 8, 2025. A weather driven extension may be granted with delivery to be no later than April 18th and final payment to be no later than April 22, 2025. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

Gregg Morelock requested approval for the Professional Services Agreement Amendment #2 with United Consulting for the Morristown Pike and Davis Road Roundabout Project with no change in contract price and no change in expiration dates. The Roundabout Project was put on hold causing some land acquisition issues for the water line project, adjusting (3) three parcels from fee simple acquisition to easement acquisition. This amendment will add these adjustments to the contract and rearrange funds from other on-hold tasks to make this a \$0.00 change to the design budget. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

WASTE WATER DEPARTMENT:

Nicholas Dezelan requested approval of the Professional Services Agreement #4 with American Structurepoint, Inc. for construction inspection services for the Waterview Lift Station Relocation Project with a not-to-exceed amount of \$346,142.30; with an updated contract amount not-to-exceed \$676,377.30. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

UTILITY COORDINATOR:

Jane Webb requested approval of the June Financials for electric, water, sewer, and storm water utilities. Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Jane Webb requested approval of the Utilities Write Off's in the total of \$77,624.37 for customer debt from 2017.

Electric	\$54,324.56
Water	\$10,604.30
Wastewater	\$10,850.35
Stormwater	\$ 1,845.16
TOTAL	\$77,624.37

Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Jane Webb requested approval to assign Bob Fink to Meter Technician III with an hourly rate of \$31.42 and Anthony Harlow to Meter Foreman with an hourly rate of \$34.92, both effective August 31st. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

WATER DEPARTMENT:

Charles Gill requested approval of the drainage and utility easements as follows. These drainage and utility easements will be used to build a new 12" water main loop from the Ridges at Brandywine to Brandywine Park on East Davis Road. Once approved the Water Department will record the documents with the County. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Parcel #	Easement grantee	Address of grantee	Parcel tax ID #	Amount to be paid
15	Charlie Coghill	845 S. Morristown Pike, Greenfield, IN 46140	30-11-04-400-013.000-008	\$3,675.00
17	Matthew Mirowski	825 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-011.000-008	\$2,750.00
19	Katherine A. Halley-Ames and Clarence B. Ames, Jr.	799 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-009.001-008	\$2,700.00
21	Sallyann Scott Hunter	779 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-005.001-008	\$3,200.00
23	Lori A. Rea and Kenneth J. Rea	747 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-002.000-008	\$5,000.00
28	William A. Lisk and Shaila A. Lisk, h&w	691 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-012.000-018	\$3,200.00
32	Nicholas L. Tuttle and Bernadette L. Tuttle	753 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-003.000-008	\$500.00
33	Ross S. & Kathy D. Hatcher, H&W	627 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-009.000-008	\$4,025.00
34	Brenda Albright	605 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-008.000-008	\$3,205.00
36	Douglas L. Newcomb and Suzanne L. Newcomb, husband and wife	577 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-007.000-008	\$3,075.00
39	Tommy J. Sego	547 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-006.000-008	\$3,075.00
40	David Edwards, Jr and Kristen Edwards H&W	2417 E. Hill Dr. Greenfield, Indiana 46140	30-11-04-400-005.000-008	\$3,775.00
42	Anthony M. Kinnett and Bethany M. Kinnett, Husband and Wife	501 S. Morristown Pike, Greenfield, Indiana 46140	30-11-04-400-004.000-008	\$3,500.00
45	Vickie A. Gorbett	465 S. Morristown Pike, Greenfield Indiana 46140	30-11-04-400-001.00-008	\$3,100.00

Charles Gill gave an update on the service line inventory for the detection of lead and copper service line inventory.

Charles Gill gave an update on the (2) two new wells that were drilled at the west and north properties. They are developed and ready for a pump test.

MISCELLANEOUS ITEMS: None

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:41 a.m., duly seconded by Breese. Motion carried *viva voce*.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, September 10th at 10:00 a.m.

Penny Lawyer
Deputy Clerk-Treasurer

Guy Titus, Mayor
Presiding Officer

Susan Dillman
Chief Deputy Clerk-Treasurer